

HIGH TEA FUNCTIONS 2018



\$32.90 per person

Ribbon Sandwiches

Smoked Salmon, cream cheese & dill
Ham, swiss cheese & tomato relish
Smoked chicken, salsa verde & aioli

Hot Savouries

Roast Pumpkin Arancini
Vegetable Frittata

Petite Desserts

Lemon Meringue tartlet
Cheesecake bite
Panna cotta
Chocolate mousse
Macaroon

Seasonal Fruit

Freshly Baked Scones

Served with Otree jam and
Chantilly cream

One espresso coffee or pot of tea

*menu items are an example only and are subject to change without notice due to seasonal change & availability.

Available Function Rooms

Oak Room: seats up to 28 guests over 2 tables.

For exclusive use a minimum of 20 people is required.

Courtyard View Room: seats up to 30 guests over 2 tables.

For exclusive use a minimum of 14 people is required.

Conference Room: seats up to 50 guests over 2 tables.

For exclusive use a minimum of 30 people is required.

Main Room: seats up to 80 guests.

Exclusive use is not offered.

Function Requirements

- A minimum of 10 guests are required to hold a High tea function.
For groups over 20 guests our high tea is set up as a buffet.
- Final numbers are to be confirmed a minimum of 4 days prior to the function date.
This confirmed number will be the final charge on the day regardless of the number of guests who attend.
- Please ensure all dietary requirements are confirmed with final numbers. Any dietary requests made on the day cannot be guaranteed. Any specially catered dietary meals provided on event date without prior notification will attract a 15% surcharge per meal.
We cannot guarantee dietary requests, and do not accept any liability for requests.
- All high tea reservations require a minimum \$100 deposit. The deposit will not be refunded if the function is cancelled less than 4 days prior to the function date.
 - High teas can be booked to commence from 2pm.
All functions must conclude by 4.30pm.
- All high teas operate for a 2-hour duration, with all guests departing at the conclusion of the event.
 - We do not split bills for groups and it will be up to the function host to organise full payment.
 - Any damages caused to the venue by guests attending the function will be the responsibility of the function group where charges may apply.

Table scatters are not permitted.

Table balloons and centre pieces along with standalone balloons are welcome.

I hereby sign and agree to the above terms and conditions:

Full Name: _____ Date: _____

Function Date: _____ Signature: _____