



OOTREE

RESTAURANT & RECEPTIONS

2-4 Victoria Road, Lilydale 3140

Ph: 9735 0533

FUNCTION PACKAGES DINNER 2018

ONE

\$52 per person

Your selection of entrée & main course or main course & dessert
Guests choose from a limited menu (groups below 50 guests)

or

Alternating meals of 50/50 placement



TWO

\$64 per person

Shared Antipasto platters, followed by your choice of main course & dessert
Guests choose from a limited menu (groups below 50 guests)

or

Alternating meals of 50/50 placement



THREE

\$67 per person

Shared Antipasto platters, followed by your choice of entrée & main course
Guests choose from a limited menu (groups below 50 guests)

or

Alternating meals of 50/50 placement



FOUR

\$70 per person

Your selection of entrée, main course & dessert
Guests choose from a limited menu (groups below 50 guests)

or

Alternating meals of 50/50 placement

FUNCTION PACKAGE ADDITIONS

These items can be added additionally to your chosen dinner package.

Shared Starters

Assorted warm marinated olives	(V/GF/LF)	\$7	- serves 3
Whipped fetta with honey and grilled sourdough	(V)	\$12	- serves 3
Smoked salmon rillette with grilled sourdough		\$12	- serves 3
Chorizo and cheddar croquettes with spiced romesco sauce		\$14	- 4 pieces
Shared crisp fried calamari with aioli		\$18	- serves 4
Garlic Prawns		\$18	- serves 4
House made dips with rosemary and olive focaccia	(V)	\$7	per person
Oysters – served natural with lemon or Kilpatrick		\$34	per dozen
Cheese platter with fruits and house made lavosh		\$24	- serves 3

Side Dishes

Truffle and pecorino fries		\$8	- serves 3
Fresh garden salad	(V)	\$8	- serves 3
Roquette, pear and parmesan salad with vincotto dressing	(V/GF)	\$8	- serves 3
Broccolini with burnt butter and almonds		\$9	- serves 3



*Please note for exclusive use evening functions require a minimum spend.

This can be a combination of food and beverage

Tuesday, Wednesday & Thursday Evenings:	\$2,000.00
Sunday Evenings:	\$3,000.00
Friday & Saturday Evenings:	\$5,000.00

*On Friday & Saturday evenings small groups can reserve the Oak room, Courtyard view room or Conference room without a minimum spend as the Main room is open to the public for general dining.

Minimum numbers still apply for exclusivity in these room.

ROOM INFORMATION

Room Name	Minimum Numbers	Maximum Numbers
Oak Room	20	28
Courtyard View Room	18	30
Conference Room	30	50
Main Room	50	110

Exclusive use of a function room selected is guaranteed when minimum guest's numbers are achieved.

FUNCTION TERMS & CONDITIONS

1. **Exclusive use** - We guarantee exclusive use of the function room; once minimum numbers are met. There may be another function or general dining in a separate room on the same night.
2. **Public Holidays** - A surcharge of 20% will be added to the total amount of the dollar per head price for any function date falling on a declared Victorian Public Holiday.
3. **Tentative bookings** - We will hold a 'tentative' function date for up to 14 days, without any deposit being required. If we do not receive a deposit in the required time frame, we reserve the right to re-release the date to the public.
4. **Deposits & confirmations** - Your function date will be confirmed once we have received a \$300 deposit. Once your deposit is paid, your dollar per head price & minimum numbers will be locked in, and not subject to change (unless package selections change, which must be communicated in writing).
5. **Cancellations** - Cancellations over 14 days from the function date will receive a refund of all paid deposits. Cancellations within 14 days of the function date will forfeit all deposits paid.
6. **Payment methods** - Final payment must be made in one transaction – we do not split bills. Payment may be made via cash, credit card or eftpos transaction.
7. **Final numbers & final payment** - Final guest numbers are required 4 days before your function date. Please be aware of this when sending your invitations. Any guest cancellations made on the function day will not be refunded and will be charged to the final invoice. Final payment is due on the day of the event.

8. **Menu selections** - All menus provided by Otree are seasonal and subject to supplier availability. Otree Restaurant reserves the right to make minor adaptations to the menu based on consultation with the client.
9. **Cakeage** – Celebratory cake is permitted at functions with a service charge of \$3 per person for the cake to be cut, plated individually and served with cream and coulis or alternatively we can cut and serve your cake on share platters for \$10 per cake.
10. **Dietary requests/requirements** - All dietary requests/requirements must be advised in writing with the final guest numbers, 4 days before the event. Any dietary requests/requirements on the day, cannot be guaranteed, and any specially catered dietary meals provided on event date without prior notification will attract a 15% surcharge per meal. We cannot guarantee dietary requests, and do not accept any liability for requests.
11. **Responsible service of alcohol** - Otree Restaurant reserves the right to reduce or refuse service at any stage throughout the event to any guest, in accordance to the Responsible Service of Alcohol guidelines. We provide beverage service in a responsible, friendly and professional manner. Our staff are instructed not to serve alcohol to guests under 18 years of age, or those that they deem to be intoxicated.
12. **Guest conduct** - Guests are expected to conduct themselves in an orderly manner at all times. Otree Restaurant reserves the right to ask any guest to leave the premises should they behave in an unreasonable, dangerous or unbecoming manner.
13. **Timing** - All dinner functions must conclude by 11pm, and due to liquor licencing, the bar must close at 10pm. Any additional function time will incur additional costs. Every additional hour is \$10 per person.
14. **Liability** - Otree is a non-smoking venue, and guests will be directed to appropriate areas to smoke. Confetti/rice/table scatters/glitter is not permitted. The event organisers will be responsible for any damages/excessive mess made by themselves or guests, to either the restaurant or surrounding grounds. Otree Restaurant reserves the right to invoice any charges accordingly. Otree accepts no responsibility for the loss or damage of personal belongings left on the premises before, during or after the wedding. Prior arrangement must be made for presents/decorations to be stored overnight.
15. **Force Majeure** - Due to unforeseen circumstance such as a storm, flood, earthquake, fire, explosion or by an 'Act of God', Otree Restaurant reserves the right to cancel the function at any time before or during the event, and is not liable for any claims in relations to cancellation of the function.

I hereby sign and agree to the above terms and conditions:

Full Name: _____ Date: _____

Function Date: _____ Signature: _____